Test Taker Guide

Please note: This guide **only** applies to official certified tests, which are booked on the official Kaplan International Tools for English website or through one of our university referral partners. If you have any questions not answered in this document, please contact **englishtest@kaplan.com**.
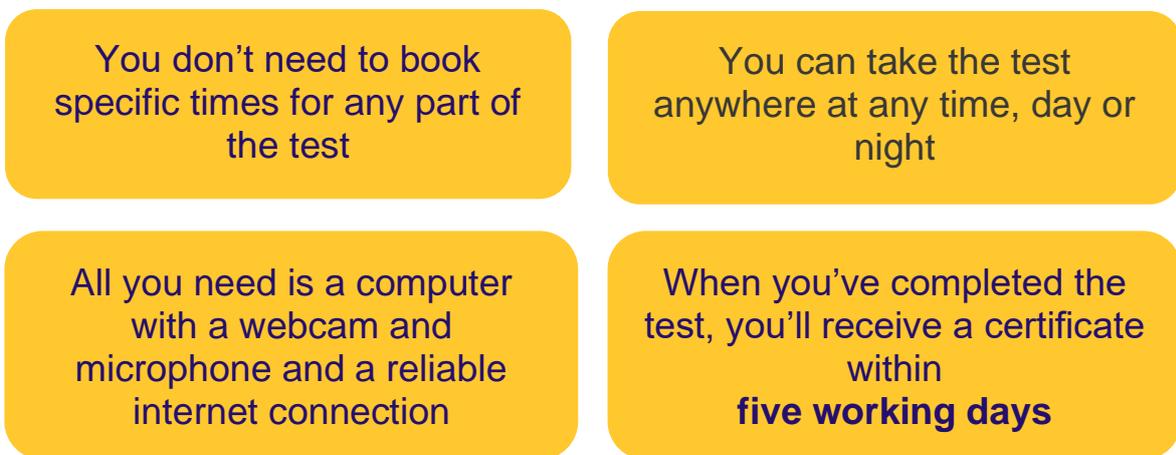
Test Format

The test is administered in one sitting. It can be taken at any time. You do not need to book any sections separately.

Section	Timing	Format	Question Types	Focus (Examples)	Context (Examples)
Listening and Reading	Untimed (average: 35 mins)	Adaptive: The platform generates questions based on your previous answers.	Multiple-choice	Understanding • main ideas • specific information • opinion and argument • inference	**Listening:** • Lectures • Presentations • Debates • Discussions **Reading:** • Newspaper articles • Reports • Journal articles
Writing	35-40 minutes	The essay task is displayed on the screen. You type your essay directly on the platform.	One essay task	• Developing an argument • Explaining pros and cons • Speculating	• Common topics • Abstract ideas • Broad range of language functions
Speaking	10-15 minutes	Speaking tasks are displayed on the platform. You have some time to prepare your answer. Then, you record your responses on the platform.	3-5 tasks. For example: • Answering questions • Describing images • Giving a presentation	• Making comparisons • Expressing opinions • Explaining pros and cons	• Common topics • Abstract ideas • Broad range of language functions

Accessing a Test in 3 Easy Steps

You complete an online registration form → **We send you instructions on how to pay** → **We send instructions on how to access the test**

What to expect

You don't need to book specific times for any part of the test	You can take the test anywhere at any time, day or night
All you need is a computer with a webcam and microphone and a reliable internet connection	When you've completed the test, you'll receive a certificate within **five working days**

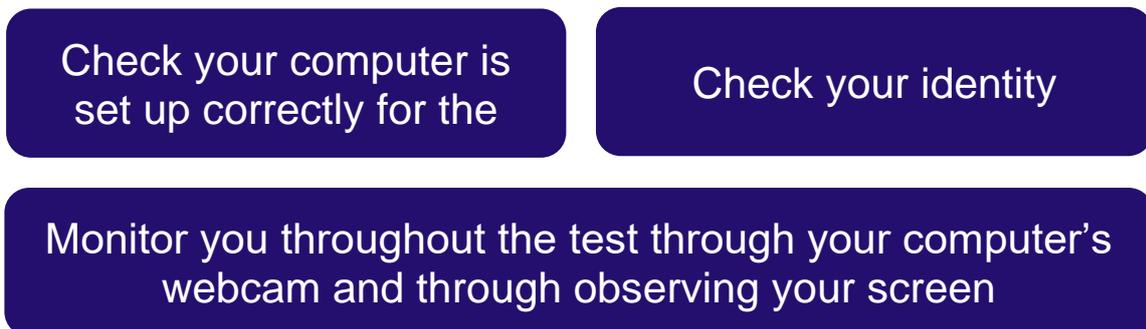## Remote Proctoring

Your test will be taken through our partner's remote invigilation/proctoring service, Proctortrack. This will:

Check your computer is set up correctly for the

Check your identity

Monitor you throughout the test through your computer's webcam and through observing your screen

Frequently Asked Questions

What should I do if I have an issue during my test?

You can contact the Kaplan International Tools for English Team at englishtest@kaplan.com if you have any problems. You'll receive a response within 24 hours (working days only). Proctortrack also has an online helpdesk, which will help you if you have problems with the remote proctoring service.

How can I prepare for the test?

As the test is an English proficiency test, there is no specific learning material to study. Any learning resources which improves your English will help you prepare.

We will provide a practice test to give you a feel for the test and an opportunity to practice.

Make sure you have all the necessary equipment ready and that your internet is reliable and fast enough. We'll let you know the technical requirements before you pay for the test, so you can check your computer and internet are ready.

What equipment do I need?

You will need a webcam and a microphone. These can be separate or in-built (part of your computer). You may also want to use headphones/earphones to make the listening section clearer.

How is my test graded?

The reading and listening sections are graded automatically by the testing platform.

The speaking and writing sections are graded by a human grader, according to these criteria:

- Speaking: Overall Response, Linguistic Range and Accuracy, Fluency
- Writing: Overall Response, Linguistic Range and Accuracy, Coherence and Cohesion

How many times can I take the test?

There is no limit to the number of times you can take the test or how soon after a previous attempt. Please bear in mind, however, that you are unlikely to make big improvements to your score unless you study more English between attempts.

Do all universities accept the Kaplan International Tools for English test?

Not all universities accept Kaplan International Tools for English certificates. If you're applying for a particular university, you should contact them to check.

Does the certificate expire?

There is no expiry date on the certificate. However, the date of your assessment is recorded, so a university may not accept a certificate which is too old.

What kind of Photo ID is accepted?

Any official ID with a photo and your name is accepted such as a passport, national identity card or driving licence.